



# **ABOUT PROGRAM**

Over period of time, Non-Government Organizations (NGOs) are playing a very critical role in the process of managing development initiatives of various kinds at the grass root level. Even the Government of India has recognized the critical role of the NGOs in the COVID-19 pandemic. Largely development sector organization have commitment & credibility to address people's issue through professional and scientific approach. It is right time to build and shape good team to lead high impact project through fostering partnership with likeminded agencies.





# TRAINING OBJECTIVES:



- To Strengthen the managerial capabilities.
- To develop skills for better management.
- To sensitize about current legal environment.
- Exchange ideas to excel in volatile world.
- Sharing best practices for record keeping
   & strengthening partnership.
- To Increase impact of program & productivities.



- If you wish to on board more
   CSR/Govt/International Partner in your project.
- If you wish to understand current legal & policy framework to make future focused organisation.
- If you wish to prepare second line of leadership.
- If you wish to design scalable & high productive work system.
- If you wish to design easy to follow resource mobilisation framework





Rs. 3500/-Per Participant (Fee includes Morning Break Fast, Lunch, High Tea, E-Material & E-Certificate of Participation)



## WHO SHOULD ATTEND?

The workshop will be useful for all the staff and management of associations/Society/NGOs/Educational Institutes and Charitable Hospitals

## **SEAT:**

15



## FOR REGISTRATION SUPPORT:

TRAINING ADVISOR: M/S HEENA +91 9510526835

**Click here for Registration** 





# **LEARNING AGENDA**

TIME	PARTICULAR
09:00 to 10:00	Registration and Break Fast
10:00 to 11:30 Legal Framework	<ul> <li>Round of Introduction</li> <li>Legal Framework in India</li> <li>Choice &amp; Change of Trustees, Rules and Regulation, Record Keeping, Change in Constitution, Address etc. (The SR Act 1860)</li> <li>Do's and Don'ts for Auditing</li> <li>Key Check Lists &amp; Best Practices of Record Keeping</li> <li>Q &amp; A</li> </ul>
11:30 to 12:00	Networking Tea/Coffee
12:00 to 13:00 Record Keeping	<ul> <li>Myths and Belief of 80G(5), 12AB</li> <li>Documents Requirement to 80G(5) and 12AB</li> <li>How to Write Impressive Annual Report</li> <li>How to Prepare Accounting and Utilization Record</li> <li>GST, Professional Tax and Applicability of Labour Law on Charitable Trust/Hospitals/Educational Institute</li> <li>Q &amp; A</li> </ul>
13:00 to 14:00	Networking Lunch
14:00 to 15:00 Growth Matrix	<ul> <li>Easy to Follow Resource Mobilization Framework</li> <li>Partnership Life Cycle</li> <li>Multi Stakeholder Engagement Model/Case Studies</li> <li>Usual Attachment &amp; Preparing Key Documents</li> <li>Do's and Don't for Collaboration</li> <li>Q &amp; A</li> </ul>
15:00 to 15:15	Short Break
15:15 to 16:30 Funding Readiness	<ul> <li>Organization Readiness for Collaboration &amp; Partnership</li> <li>Free &amp; Low Cost Tech Tools for Non Profits</li> <li>Deadline Free &amp; On Going Project to Apply</li> <li>Question &amp; Answer &amp; Feed Back Collection</li> </ul>
16:30 to 17:00	Contact Sharing & Hi-Tea



### **FOR PAYMENT:**

Name of Bank	Axis Bank Ltd
Account Holder	Navjivan Centre For Development
Current Account Number	918020110035659
IFS Code	UTIB0001874
Branch	PILAJIGANJ, MEHSANA
Account Type	Current

## **SCAN HERE TO PAY:**







**CLICK HERE TO PAY** 

#### **REACH US:**

Navjivan Center For Development

31 to 36, 3rd FLOOR, PALIKA BAZAR, OPP. NAGAR PALIKA BUILDING,
MEHSANA - 384 001 GUJARAT, INDIA

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- mcdindia.org



## **TESTIMONIALS**



#### SHRUTI LAKHERA TYAGI PRESIDENT RAYBAAR SAMITI, UTTARAKHAND

Very informative and interactive learning experience.

Learned a important aspect of documentation and fundraising.

I really appreciate the efforts of our mentor for curating the in-depth knowledge of a managing an efficient Non Profit.

I thank Prof. Sanjay for giving us a complete knowledge of efficient management.



#### S.JANSI LEELA SECRETARY/CHIEF FUNCTIONARY PURA -PEOPLE'S UPLIFTMENT IN RURAL AREAS, BANGALORE

Taking very good effort Thank you.

An valuable and needful informations given by

Good Co-operation with NGOs Very Thankful to connect NGOs for their development after a long

Thanks for your guidance which you promised in future programs

Good opportunity to connect/ search foreign and CSR funds and Connecting with NGOs



# MS BHUMI SHARMA VICE PRESIDENT SWA SARJAN FOUNDATION, AHMEDABAD

The whole day was very innovative and wholesome of knowledge filled with experience learning methodology.

Will be definitely using the knowledge for the better administration of our foundation.

Thank you for the efforts and wonderful teaching by Sanjay Sir



#### AYUSHEE YADAV VOLUNTEER SPID SOCIETY, DELHI

The Session is very much fruitful to me it will help me to understand the Society Registration Act, 80G, 12AA etc.

The initiative you have started to delivering this lectures is appreciable

Thank you so much for giving such opportunity & we want more such lectures in futures as well







## **GLIMPSES OF MNP 2.0**







